

Meghan Rice

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OBJECTIVE

Seeking a position with a growing company to apply my environmental expertise, support the business and its assets, and work with all groups involved in contributing to its success.

EXPERIENCE

EnCana Oil & Gas (USA) Inc. – Dallas, TX

Environmental Management System Coordinator (03.2010-presents): Member of special project team within Mid Continent Business Unit to implement an Environmental Management System throughout the business unit with the goal of becoming ISO 14001:2004 certified by the end of the year. EMS roles and responsibilities include:

- Facilitate interaction between the project sub-teams
- Implement and maintain the Document Control System for the EMS
- Conduct aspects & impacts analysis for all operating groups
- Facilitate development of objectives and goals;
- Provide progress and scorecard reports to Leadership Team, EMS Working Committee and EMS Steering Committee
- Coordinate and conduct the EMS training to all employees
- Assist EMS Project Manager and staff with program and presentation development and compilation
- Coordinate internal audits to evaluate EMS performance
- Develop and implement compliance checklists with process for addressing action items

Environmental Coordinator (12.2006-02.2010): As the first and most senior environmental employee of the MCBU, primary responsibilities include building the environmental compliance and best practices of Company's Texas and Louisiana operations, challenging Divisions to consider the impact operations have on the environment and helping to minimize them, and thus reducing the risk to EnCana's success. Key achievements include:

- Successfully implemented document management for environmental compliance
- Developed guidelines and best practices to manage environmental risk while supporting Company's operations
- Worked with Completions on successfully reducing their number of spills to support Business Unit's Zero Spill Goal
- Managed and trained new environmental professionals, interns, and consultants
- Updated Operations/Midstream group on new and changing environmental regulations, allowing them to plan for the future
- Initiated with Midstream on MCBU Energy Efficiency PAR – solar pump program
- Coordinate with Construction group to control storm water runoff at locations, reducing pollution and protecting EnCana's right to operate
- Provide support for acquisitions and divestitures of Company assets
- MCBU lead in development of Air Quality Database
- Developed and implemented Environmental Vision for MCBU

Crosstex Energy Services, LP – Dallas, TX

Environmental Compliance Specialist (1.2006-12.2006): Primary responsibilities include managing compliance and air permitting activities for company assets located in Texas and Oklahoma.

- Conducted emissions calculations for permitting and emergency release incidents at compressor stations, treating plants, and processing plants
- Managed environmental projects in support of E&O and Corporate Development Departments
- Prepared and submitted various environmental reports for state and federal agencies
- Championed the purchase and initial development of an Environmental Management Information System (EMIS)
- Trained employees on environmental aspects of the Company's operations

Regulatory Compliance Analyst (4.2004-12.2005): Provided multimedia support to both the Environmental and Safety Compliance Specialists. Championed Safety related programs and became familiar with the multi-dimensional aspects of Environmental Compliance.

- Oversaw all aspects of Drug and Alcohol Program as the Administrator for DOT and Non-DOT employees
- Championed Operator Qualification (OQ) Program for all DOT employees in the Company
- Maintained records of all incidents and made presentations each quarter summarizing the Company's position in comparison to multiple variables
- Learned and assisted in the Environmental Reporting and Permitting Process
- Filed Regulatory permits with Railroad Commission of Texas

Administrative Assistant (10.2003-4.2004): Provided administrative support services for the Technical Services Department. Prior to an organizational restructuring, the Technical Services Department was comprised of the EH&S, GIS/Pipeline Integrity and Measurement Departments. In addition to the administrative support, I managed and served as the single point of contact for the company's vehicle fleet services.

EDUCATION

Texas A&M University, College Station, TX
Bachelor of Science Degree in Wildlife and Fisheries Department (2002)
Major: Conservation Biology

COMPETENCIES & ORGANIZATIONS

Proficient in: Excel, Word, Power Point, Visio, Outlook, Glycalc, AmineCalc, E&P Tanks, Chem Form, OpsEnvironmental
Knowledge of internal systems: Cygnet, WellCore, FlowCal, AIMS, etc.
Gas Processors Association – Environmental Subcommittee
Louisiana Oil & Gas Association – Company member

PROFESSIONAL REFERENCES

References upon request.